

Azad Govt. of the State of Jammu & Kashmir
(Directorate General Population Welfare Department)
Muzaffarabad

Invitation for Bids

Sealed bids are invited for procurement of Bulk Medicines during the financial year 2025-26, which will be received up to 16th April 2026 (Thursday) at 1200 Hrs in the office chamber of the Director General **Population Welfare Department AJK, House No. B-70 Upper Chatter Housing Scheme, Muzaffarabad** and will be opened on the same day at 12:30 Hrs in the presence of Bidders or their authorized representatives who choose to attend the meeting of bid opening.

1. Bidding shall be conducted through **Single Stage -one Envelope procedure of AJK Public Procurement Rules, 2017**. Each bid shall comprise one single envelope containing separately, **“TECHNICAL PROPOSAL”** and **“FINANCIAL PROPOSAL”** in bold and legible letters. All bids received shall be opened and evaluated in the manner prescribed in the Bidding document.
02. For supply of Pharmaceuticals all manufactures/authorized importers, sole agent and authorized distributors can participate according to technical criteria mention in bidding document.
03. Bid security (CDR) Rs 600,000 (Six Lac) in the name of DDO, Directorate General of population welfare AJK Muzaffarabad, must be accompanied with the financial bid in sealed envelope. Cheques shall not be accepted and shall render the documents non-responsive.
04. Bids shall remain valid up to **30th June 2026**.
05. A complete set of Bidding document including detail specifications, Quantity, terms & Conditions and evaluation criteria can be obtained through authorized person up to 16th April, 2026 (Thursday) on or before 12:00 hrs on submission of written request and may obtain soft copy through email (populationwelfareajk@yahoo.com) upon Payment of Rs. 4000/- (Rupees four thousand) (Nonrefundable) to be deposited in government treasury Account No 101, SBP, Muzaffarabad as Bidding documents fee. Bidding documents may be obtained by email or direct from the office of the **Director General Population Welfare Department AJK, House No. B-70 Upper Chatter Housing Scheme, Muzaffarabad**.
06. All taxes/duties levied by GoAJK will be charged from the bills as under rules.
07. All bids should be submitted in Tape Binding duly sealed. All documents should contain proper page marking, attached in sequence should have signatures of authorized person. Moreover, signing and stamping of each page of bidding documents/form are mandatory; failure to comply will disqualify the bidder technically.
08. All bidders must attach bid data sheet consisting of complete list of quoted items at beginning of technical Bid.
09. All bidders must attach index having complete page numbers at the beginning of Technical Bid.
10. It is mandatory for bidders to provide all information related evaluation criteria in one profile with page marking, failure to comply will disqualify the bidder.
11. All bidders shall furnish an affidavit /certificate that they are neither blacklisted nor in conflict with government anywhere in territory of the State of Azad Jammu & Kashmir, Federally administrated areas and provinces of Islamic Republic of Pakistan.
12. All bidders shall furnish an affidavit of that they are accepting all the terms and conditions of Bidding Document.
13. All bidders (Manufacture/Distributors/ Importer/Sole Agent) who are not enrolled with AJ&K Income Tax Department considered as Non-Filer in AJ&K.
14. Evaluation report shall be displayed on PPRA web site (www.ajkppra.gov.pk)
15. This invitation for Bids is also available on AJK PPRA's website (www.ajkppra.gov.pk)
16. For any further information please contact on Ph.# 05822-921225 and Fax No. 05822-921621 or email during office hours.

Note: The procurement shall be governed by the AJK Public Procurement Rules, 2017. In case of any complain or difficulty, the complaint can be emailed to Director General Population Welfare Department on populationwelfareajk@yahoo.com or phone 05822-921225

Director General
Population Welfare Department AJK
House No B.70 Upper, Chatter
Housing Scheme Muzaffarabad
Ph#05822-921225

Email. populationwelfareajk@gmail.com